

**LANCASTER COUNTY FIRE CHIEFS ASSOCIATION, INC.**  
**DECEMBER 2021 MEETING MINUTES**

---

President Scott Little called the quarterly meeting of the Lancaster County Fire Chiefs Association, Inc. to order at 19:00 hours on December 8, 2021.

**Guests** – John Gehman from Compleat Restorations was present to introduce himself as the new Business Development Consultant and our new point of contact with their business. His contact information is jgehman@compleatrestorations.com or (717) 201-3564.

**Previous Meeting Minutes** – Todd Kirkpatrick made a motion to accept the September 2021 Meeting Minutes as written; seconded by Phil Colvin and approved.

**Secretary Report** – Secretary Ober reported that all fire companies have paid their dues and he mailed the Predetermined Arrival Instructions ballots to each fire company.

**Law / Legislative** – No report.

**Fire Marshal** – No report.

**LCWC / Communications** – Matt Shenk reported that a low modulation issue was discovered with Motorola radios. They found the audio out is set too low. To get the issue repaired, fire companies will need to contact Capital Area Communications (CAC). It is not a requirement to get it updated. Matt also asked all fire companies to submit line officer changes to LCWC as changes are made in 2022.

Ann Weller reported that the call-taking protocol activation is being postponed until after 1/1/2022 due to some issues that need corrected. She also reminded everyone that a few new nature codes that have been implemented will require fire chiefs to update their run cards, specifically Small and Large Brush, and Small and Large Woods.

**Lancaster County Emergency Management** – Phil Colvin reminded everyone that the Haz Mat Operations and Awareness refresher courses are eligible for reimbursement again next year. Contact Ken Weber to get the classes scheduled. LEMA has additional PPE supplies available. If fire companies need additional supplies, they should complete the resource request form and submit it to resource@lists.lancema.us.

Phil reported that Eric Bachman is working on creating Special Hazard Off-Site Consequences (SHOC) plans for designated LPG facilities (46) in the county. Eric will share the plans as they are created.

Phil also repeated the information from his recent email that he is retiring effective December 17, 2021, as the Director of LEMA. He thanked everyone for working well with his office and asked for continued support and cooperation with LEMA.

**Lancaster County Public Safety Training Center** – Todd Kirkpatrick advised that the Fit-Test machine is due for its annual calibration and will be unavailable for a short time. There is no additional fee for this, since it was covered in the maintenance plan that was purchased with the unit. Todd thanked everyone for a very successful 2021 at the Training Center. He reported that the training grounds are still available for company-level training, but the props have been shut off for the season. Todd advised that the State Fire Commissioner has retired, with

**LANCASTER COUNTY FIRE CHIEFS ASSOCIATION, INC.**  
**DECEMBER 2021 MEETING MINUTES**

---

the role being filled on an interim basis by Acting Fire Commissioner Thomas Cook. There won't be a permanent appointment of a Fire Commissioner during Governor Wolf's remaining term.

**Lancaster County Fireman's Association** – Randy Gockley advised that Ernie Rojahn has retired as the Editor of the PA Fireman magazine. Greg Leaman is now the Editor. The LCFA has decided to contract out the printing of the magazine due to the high cost of operating the printing press and the business. There will also be an online edition of the magazine in the future. The press and related equipment will be offered for sale.

Randy also reported that the Executive Board has contracted with Helix to assist with a review and analysis of the LCFA as they move forward. There will be a survey being sent soon asking for feedback from members and member companies. The net worth of the LCFA is \$18.3 million and they would like to work with the fire companies, as well as the Chiefs Association, to better serve the county fire service.

**EAST Committee** – No report.

**Golf Tournament** – Rick Harrison spoke about the need for members to step up and assist with the golf tournament next year. Kurt Gehman advised that he stay on to help but would like others to get involved and possibly take over managing the tournament. Kurt spoke about the need to increase the fee per golfer to increase our revenue, and to get more tournament sponsors. Kurt can be reached at kgehman@ekmconkey.com.

**Leadership Development (Training) Committee** – No report.

**Radio Advisory Committee** – Chairman Dean Gantz Jr. reported that the committee met recently with leaders from LCWC to discuss current projects. One such project is to improve ways to reduce radio traffic on the hailing channels. Another topic is the naming of Incident Command. This topic will be discussed later in the meeting.

**Readiness Committee** – President Little reported that Mason Brandt will be the new Chairman of this committee, which is tasked with reviewing and updating the Fire Chiefs Handbook.

**Standards Committee** – Brett Fassnacht spoke briefly on the Predetermined Arrival Instructions (PAI) that are being voted on at this meeting. After tonight, a future project is to create an additional component of the PAI specific to the rural areas. Brett also thanked the fire chiefs who have provided information to his survey about the training requirements in place and how staffing counts are determined throughout the county. He would appreciate continued feedback to his survey. Craig Rhineer Jr. reported that the committee is also working to update apparatus standards to modern technology features.

**Sustainment Committee** – Committee Member Mason Brandt reported that the committee will be sending information about a survey to collect information related to the demographics at each fire company to create a baseline of information that will be used to request tax credits from our local school districts. The information is needed to understand the financial impact on the school districts' budgets if the tax credit is implemented.

**LANCASTER COUNTY FIRE CHIEFS ASSOCIATION, INC.**  
**DECEMBER 2021 MEETING MINUTES**

---

**Unfinished Business** – Vice-President Duane Hagelgans read the results of the voting of Predetermined Arrival Instructions: 28 votes in favor and 11 votes against. The vote required 2/3 majority to be approved and it met the requirement.

**New Business** – The 2022 meeting dates will be on the following Wednesdays, beginning at 7pm, at the Training Center: March 9, June 8, September 14 and December 14.

**Treasurer's Report** – Rick Harrison read the Treasurer's Report: – the current balance in the Checking Account is \$22,967.78. Since the September meeting, expenses included \$113.75 to the Training Center for food for the September meeting and \$58 for stamps, and a \$25 deposit from dues. Total funds available in the Money Market account is \$83,807.39, for a total balance on hand of \$106,775.17. Duane Hagelgans made a motion to approve the Treasurer's Report, seconded by Jared Artus, and approved.

**Open Discussion** – Disposal of PFAS Foam – Secretary Ober discussed options to do a mass collection of firefighting foam supplies containing PFAS, possibly at the Training Center, in order to assist fire companies in need of doing so. Gem Chem, an Environmental Waste Management Services company located in Lititz, has offered to assist with the project. It was also suggested to contact the Lancaster County Solid Waste Management Agency (Incinerator in Conoy Township) as an option for disposal as well. More information will be collected and reported to the members.

Naming of Incident Command – The topic of naming of Incident Command in Lancaster County was discussed. A variety of opinions was shared, and information about the policy that the dispatchers use during incidents. The Radio Advisory Committee will use the information shared and discuss among their committee and report back at the March meeting.

**Good of the Order** – No report

**Roll Call** – Roll call showed (66) in attendance with (32) Fire Chiefs, (9) Deputy Chiefs, (7) Assistant Chiefs, (13) Past Chiefs and (5) Guests, representing 39 fire companies.

The next meeting will be March 9, 2022, beginning at 19:00, at the Lancaster County Public Safety Training Center.

With no other business, the meeting was adjourned at 19:50.

Respectfully submitted,

Duane Ober  
Secretary  
Lancaster County Fire Chiefs Assn. Inc.  
December 10, 2021